



भा. कृ. अनु. प. – केंद्रीय भेड़ और ऊन अनुसंधान संस्थान

ICAR - Central Sheep and Wool Research Institute

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By E-mail



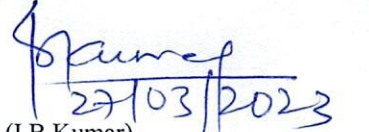
F.No. 6(7)E/85/Adm.I/ 964

Dated: 27.03.2023

OFFICE ORDER

In supersession to all the earlier office order(s) on the subject, the Director, ICAR-CSWRI, Avikanagar has been pleased to make following arrangement(s) for looking after the duties of Director, ICAR-CSWRI in the capacity of Director (I/c) in absence of regular Director due to being on any kind of leave or official tours, etc.:

1. When regular Director is away from ICAR-CSWRI (HQ) on official tour, the senior most officer (*whoever physically available at ICAR-CSWRI Headquarter*) from the list given below at Sl. No. 3 will attend the physical files / Dak / visitors, etc. in the capacity of the Director (I/c) whereas the e-file will continue to be seen by regular Director only.
2. If the regular Director is on any kind of leave, the duties (*physical files / Dak / visitors, etc as well as e-file*) of the Director will be attended by the senior most Principal Scientist (*whoever physically available at ICAR-CSWRI Headquarter*) from the list given below at Sl. No. 3.
3. The list of senior most Principal Scientists presently posted at ICAR-CSWRI Headquarter is given in order of their seniority as under:
 - i. Dr. S.K.Sankhyan, Pr.Scientist, Animal Nutrition Division
 - ii. Dr.Randhir Singh, Pr.Scientist & Incharge Head, Animal Nutrition Division
 - iii. Dr.O.H.Chaturvedi, Pr.Scientist, Animal Nutrition Division
 - iv. Dr.F.A.Khan, Pr.Scientist & Incharge Head, Animal Health Division
4. This is issued with the approval of the Director.


(I.B.Kumar)

Chief Administrative Officer

Distribution to:

- (1) Dr. S.K.Sankhyan, Pr.Scientist, Animal Nutrition Division through Incharge Head
- (2) Dr.Randhir Singh, Pr.Scientist & Incharge Head, Animal Nutrition Division
- (3) Dr.O.H.Chaturvedi, Pr.Scientist, Animal Nutrition Division through Incharge Head
- (4) Dr.F.A.Khan, Pr.Scientist & Incharge Head, Animal Health Division
- (5) DDG (AS), ICAR, New Delhi for information
- (6) All Heads of Divisions/Sections Incharges at main Institute
- (7) Head(s)/Officer incharge of sub-stations/centres: NTRS-Garsa, ARC-Bikaner, SRRC-Mannavanur
- (8) PS to Director
- (9) I/c AKMU with request to upload on Institute's website
- (10) Guard File

(Please download a copy of this office order as per requirement as it is not being distributed separately)