

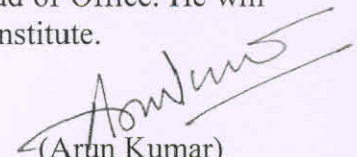
ICAR-CENTRAL SHEEP AND WOOL RESEARCH INSTITUTE  
AVIKANAGAR (VIA: JAIPUR) RAJASTHAN – 304 501

F.No. 3(558)E/2017/Adm.I/ 9738

Dated: 16 .11.2017

**OFFICE ORDER**

Consequent upon joining of Shri Suresh Kumar to the post of Chief Administrative Officer at this Institute in the forenoon of 10.11.2017, it has been decided by the Director that he will function as Head of Office of the Institute. He will exercise all the administrative and financial powers attached to the post of Chief Administrative Officer/Head of Office. He will also be Second Signatory of cheque(s) for operating bank account of the Institute.

  
(Arun Kumar)  
DIRECTOR(Act.)

Distribution:-

1. Shri Suresh Kumar, Chief Administrative Officer
2. Shri Harshit Agarwal, Administrative Officer & Incharge Adm.I Section.
3. The Director, ICAR-CPCRI, Kasargod, Kerala – 671 124
4. The Under Secretary (Admn.), ICAR, KB, New Delhi- 110 001-
5. The Branch Manager, SBBJ, Avikanagar/Malpura. The Specimen signature of Shri Suresh Kumar, Chief Administrative Officer is enclosed.
6. Personal file/Leave file of the concerned
7. All Heads of Division/Section Incharges of the Main Institute (through Email)
8. Sub-Station(ARC, Bikaner/NTRS, Garsa/SRRC, Mannavanur)
9. I/c AKMU for uploading on the Institute's website.
10. All Directors of ICAR Research Institutes (**Through E mail only**)
11. Copy to F.No.6(84)Adm.I/Gen.Order/2017
12. Recruitment Seat
13. Guard file
14. All Notice Boards