## ICAR-CENTRAL SHEEP & WOOL RESEARCH INSTITUTE AVIKANAGAR (VIA: JAIPUR) RAJASTHAN-304501

F. No. 3(55)E/85/Adm.I/Vol.II/ 5131

Dated:21.03.2017

Head of Office

## OFFICE ORDER

In wake of the decreasing strength of administrative personnel at this Institute the Director's Cell shall be merged with the Administration-I Section, with immediate effect, until further orders for smooth functioning of the system.

With this merger coming into effect, Sh. TC Vijayvergia, AAO & Sh. KB Bairwa, AAO shall keep supervising the respective staff (Assistant, UDC and SSS) under them, as before. Sh. Harshit Agarwal, AO shall be the immediate In Charge to Sh. TC Vijayvergia & Sh. KB Bairwa. The CAO/HO shall be the immediate In Charge to Sh. Harshit Agarwal, AO. and Sh. RA Sharma, PS to the Director will directly report to the Director. Sh. Rajat Choudhary, Assistant shall take over the charge & responsibilities of miscellaneous seat from Sh. Shashank Jain Assistant, along with his regular duties and for that he will not be paid any extra remuneration.

This is issued with the approval of the Director.

Distribution:

- 1. All Head of Divisions/Section Incharges of Main Institutes
- 2. The Head(s)/OIC, Sub-station(s) Bikaner, Garsa, Mannavanur
- Incharge AKM Unit: for uploading the order on website.
  - 4. Personal File of concerned.
  - 5. Director's Cell.
  - 6. Guard File.