

**ICAR-CENTRAL SHEEP & WOOL RESEARCH INSTITUTE
AVIKANAGAR (VIA:JAIPUR, RAJASTHAN-304501)**

F.No.3(50)E/84/Adm.I/Vol.V/

Dated: 31.07.2023

OFFICE ORDER

The Director, ICAR-CSWRI, Avikanagar is pleased to make following inter-divisional / sectional transfer of the following technical personnel for smooth functioning of the Institute activities:

| Sl. No. | Name & Designation | From | To |
|---------|---|------------------|-----------------|
| 1. | Shri Surendra Singh, Technical Assistant | Farm Section | Vehicle Section |
| 2. | Shri Rajendra Singh Rajawat, Sr. Technician | Division of TMTC | TOT&SS |

Above transfer will be effective from immediate effect. The concern Head of Division / Incharge of Section are requested to relieve the above technical personnel working under them at the earliest possible to enable the official /officers to join his duties at the respective new place of posting and send the compliance report expeditiously.

If anything like; files, folders, equipment, goods, etc. belonging to the present Division / Section / Unit is in physical possession of the officer / official, he / she may handover the same to the officer / official as nominated by the I/c of the concerning Division / Section / Unit for the purpose before leaving the said Division / Section / Unit for joining the duty at respective new place of posting.

Sd/-
(Durga Lal Verma)
Assistant Administrative Officer

Distribution through email for information and n/a:

1. Shri Surendra Singh, Technical Assistant Through I/c Farm Section
2. Shri Rajendra Singh Rajawat, Senior Technician through I/c, Division of TMTC
3. I/c, Division of TMTC
4. I/c Farm Section
5. I/c Vehicle Section
6. I/c TOT&SS
7. Adm.III Section
8. Audit & Accounts Section
9. Personnel Files(s) / Leave File (s) of individual(s).
10. P.S. to Director
11. Nodal Officer, ERP/ SPARROW/ E-Office/ e-HRMS
12. I/C AKMU for uploading on institute website.
13. Guard file