



भा. कृ. अनु. प. – केंद्रीय भेड़ एवं ऊन अनुसंधान संस्थान
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By Email / Notice Board

F.No.16(7)R/Adm.I/2023/1367

Date: 16.11.2023

NOTICE

Sub: Filling up the post of Lower Division Clerk in the Pay Level 02 of 7th CPC pay matrix (6th CPC Pay Band-1 ₹ 5200 - ₹ 20200 + GP ₹ 1900) under Limited Departmental Competitive Examination (LDCE) Quota at ICAR – CSWRI, Avikanagar – regd.

Applications are invited for filling up one vacant post of Lower Division Clerk to be filled up at ICAR - CSWRI, AVIKANAGAR through Limited Departmental Competitive Examination (LDCE) from the eligible departmental candidates only. The Skilled Supporting Staff / Multi-Tasking Staff having passed 12th class and have completed three years regular service in the Pay Level 01 as per 7th CPC pay matrix (6th CPC Pay Band-1 ₹ 5200-20200 + Grade Pay – ₹ 1800/-) and is below 45 years (50 years for SC/ST) as on **01.01.2023** may apply / submit their willingness through their respective In-charges for aforesaid post, in the prescribed proforma as enclosed herewith, latest by **15.12.2023**.

The competent authority of the institute has the discretion to fix minimum qualifying marks in any or all the papers of the examination. So, if any such minimum qualifying marks is fixed, the same will be intimated to the candidates appearing in the LDCE well in advance, preferably while issuing admission certificate.

Interested persons who are eligible to appear in the aforesaid LDCE may send their applications in the prescribed application forms (proforma enclosed) through proper channel so as to reach the CAO, ICAR - CSWRI, AVIKANAGAR, latest by 15.12.2023. The application received after closing date or incomplete in any respect will not be entertained.

The candidates should keep themselves ready for the examination at a short notice. No request for extension of time will be considered. The date(s) & time of examination will be intimated in due course of time. The exact date, time and venue of the examination will be intimated to the eligible candidates in their admission certificate / Hall ticket.

The format for submitting the applications for appearing in the LDCE is attached herewith for reference. The details about scheme of the examination and syllabus are also attached herewith for reference.

This is issued with the approval of the Director.

Hindi version of this notification will follow.

Enclosed: As above.

(I. B. Kumar)

Chief Administrative officer

Distribution:

1. All the eligible SSS / MTS through their respective in-charges / Heads and through official mails of the individuals for information and necessary action.
2. PS to the Director / CAO / CF&AO / AO / all AAOs ICAR –CSWRI, AVIKANAGAR for information.
3. Notice Board / E-Notice Board of ICAR - CSWRI, AVIKANAGAR for information.

Limited Departmental Competitive Examination – 2023
for the posts of LDC at the ICAR - CSWRI, AVIKANAGAR,

APPLICATION FORM

(To be filled in by the candidate in his / her own handwriting in CAPITAL LETTERS)

1. Name of the Candidate : _____
2. Designation : _____
3. Father / Husband's Name : _____
4. Date of Birth (DD-MM-YYYY format) : _____
5. Educational Qualifications : _____
6. Date of continuous and regular appointment to the post of Assistant : _____
7. Medium for answering Question Papers.: _____
[Write in words either English or Hindi
(Devnagari Script)]
8. Present place of posting : _____
(Name of Section / Unit where working)
9. Category to which belongs : _____
(SC / ST / OBC / GENERAL)
10. Any other information : _____

DECLARATION TO BE SIGNED BY THE CANDIDATE

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected at any time before or after the examination, action may be taken against me and I shall be bound by the decision of the employer.

Date :

Signature of the Candidate

Name.....

Place:

Designation.....

FOR USE BY THE ADMINISTRATIVE SECTION, ICAR - CSWRI, AVIKANAGAR

It is Certified that :

1. Shri / Smt. / _____ is having three years regular and continuous service in the grade of SSS/MTS as on 1st January, 2023 and is eligible for appearing in the Limited Departmental Competitive Examination for the post of LDC.
2. He / She belongs to _____ category.
3. There are no circumstances rendering him / her unsuitable for promotion to the post of Lower Division Clerk.
4. He / She is clear from vigilance / disciplinary angle.

HEAD OF OFFICE
ICAR - CSWRI,
AVIKANAGAR,

The examination shall be conducted according to the following scheme:-

Paper No.	Subject	Maximum Marks	Time Allowed
I	Short Essay	100	1 ½ hours
II	General English	50	1 hours
III	General Knowledge including Geographer of India	50	1 hours

Syllabus

Paper-I **Short Essay:** An essay to be written on any one of the several specified subjects.

Paper-II **General English:** Candidates will be tested in simple composition, applied grammar and Elementary Tabulation (to test candidates ability in the art of compiling, arranging and presenting data in a tabular form.).

Paper-III **General Knowledge including Geography of India:** Knowledge of current events and of such matters of every day observation and experience in their scientific aspects as may be expected of an educated person who has not made a special study of any scientific subject. The paper will include question on Geography of India.

Note :- Candidates are allowed the option to answer paper I and / or Paper III either in Hindi (in Devnagari script) or in English. Paper II must be answered in English by all candidates. Paper I & Paper III will be published in bilingual form, in English and Hindi. The option for paper III will be for the complete paper and not for different parts/questions in it.

1. Candidates must write the papers in their own hand. In no circumstances they will be allowed the help of a scribe to write the answers for them.
2. The ICAR Headquarters/Research Institutes as the case may be, will have the discretion to fix qualifying marks in any or all the subjects of the examination.
3. Marks will not be allotted for mere superficial knowledge.
4. Credit will be given for orderly, effective and exact expression combined with due economy of words in all the subjects of the examination.