



भा. कृ. अनु. प. - केंद्रीय भेड़ एवं ऊन अनुसंधान संस्थान
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Dated 10.10.2024

Office Order

In supersession of all previous order on the subject, the Director, ICAR - CSWRI has been pleased to nominate following officer as link officer(s) to look after the additional duties and responsibilities of Head of Finance / CF&AO of Institute's Finance & Account Wing whenever the regular CF&AO is away due to being on official tour, leave, etc. The Link officer - I (LO-I) will look after the duties in absence of the regular CF&AO and in absence of the link officer I (LO-I) also, subsequent link officers i.e. LO-II / LO-III in order of their nomination and availability will look after the duties of the Head of Finance for smooth functioning of Finance & Account Wing of the Institute:

Sl. No.	Name of Unit	Name and Designation of the regular Head of Finance & Account	Name and Designation of the Link Officer-I (LO-I)	Name and Designation of the Link Officer-II (LO-II)	Name and Designation of the Link Officer-III (LO-III)
1.	Finance & Account Wing of the Institute	Shri Raj Kumar, CF&AO	Sh. Bhupendra Singh Gurjar, F&AO	Sh. Chandra Prakash Tailor, AF&AO	Sh. Durga Lal Verma, AAO

Note: In case of non-availability of the regular CF&AO and / or the link officer(s) at the station due to being on official tour, the matter whichever can be attended digitally will be attended by the regular CF&AO and / or immediate link officer(s) only, as the case may be whereas the cases which requires physical presence of the officer at the station will be attended by the link officer whoever is available at the station.

No extra remuneration will be paid to above nominated link officers to perform the above additional duties & responsibilities.

This is issued with the approval of the Director, ICAR - CSWRI, Avikanagar.


10/10/2024
(I. B. Kumar)
Chief Administrative Officer

Distribution:

1. All the concerned officers through In charge(s).
2. All Head of Divisions/Section In charge(s) at Main Institute.
3. Regional Stations i.e. Incharge Head, NTRS, Garsa/ARC, Bikaner/OIC, SRRC, Mannavanur
4. The CF&AO, CSWRI, Avikanagar for information.
5. PS to Director for information.
6. Personal file of individuals.
7. In Charge, AKM Unit for uploading on the Institute Website
8. Guard file
9. All notice board