

INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
KRISHI BHAVAN: NEW DELHI

क्रिया संदेश संख्या 2500 / ग.क.अ.३. म.अ.  
दिनांक 22/05/2017  
पृष्ठों की संख्या 01

F.No.12(4)/2007-CDN (A&A)

Dated the 01<sup>st</sup> May, 2017

**CIRCULAR**

Attention is drawn towards various economy instructions and austerity measures announced by the Ministry of Finance, Govt. Of India and circulated by the Council from time to time with regard to various activities viz. conduct of Mela/ Seminar and Conference etc, for economy in use of papers, restricting expenditure towards advertisement charges, ceiling related to serving of refreshment during meeting/seminar, domestic and international travel etc. Further, instructions have issued on norms of expenses to be observed during visit of high dignitaries to ICAR Institutes and during Seminars/Workshops issued by Secretary, ICAR may also be adhered to.

2. However, of late it has been observed that these instructions are not being followed scrupulously resulting in excess expenditure. In view of these instructions, need has arisen to review the operational areas to curb expenditure, if any, to rationalize expenditure being incurred presently. An exercise can be undertaken to identify areas of expenditure which can be curtailed/deferred. To ensure the above economy instructions, all the ICAR Institutes and ICAR HQ are directed to regulate the expenses with utmost economy so as to maximize effectiveness of expenditure.

3. This issues with the approval of AS&FA(DARE/ICAR).

*(Signature)*  
(SANJEEVAN PRAKASH)  
Deputy Director (Finance)

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