



By Speed Post / Email

भा. कृ. अनु. प. – केंद्रीय भेड़ और ऊन अनुसंधान संस्थान
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F. No. 9(20) DPC/SPARROW/2022

Dated: - 07.08.2023

Endorsement

A copy of office memorandum No. 2(1)/2018-Per -IV dated 03rd August 2023 received from Sh. Naresh Kumar Sharma, Deputy Secretary (Pers.), ICAR, New Delhi-110001 (Attachment-) Subject- Online generation, filling up and submission of Annual performance Assessment Report (APAR) for the year 2022-23 on SPARROW (Smart Appraisal Report Recording Online Window) for all Scientific personnel of ICAR - reg. is forwarded for information, guidance and necessary action.

Sd/-
(D. L. Verma)
Assistant Administrative Officer

Encl.: As above.

Distribution (via e-mail):

1. All Head of Divisions/Section in charges at the Main Institute.
2. The Head/OIC Sub-stations (ARC, Bikaner/NTRS Garsa/SRRC, Mannavanur).
3. I/c AKM Unit for uploading on Institute website.





भारतीय कृषि अनुसंधान परिषद्
INDIAN COUNCIL OF AGRICULTURAL RESEARCH

कृषि भवन, डॉ राजेंद्र प्रसाद मार्ग, नई दिल्ली-110001
KRISHI BHAWAN, Dr. RAJENDRA PRASAD ROAD, NEW DELHI -110001

F. No. 2(1)/2018-Per.IV


Dated: 03.08.2023

Office Memorandum

Subject: Online generation, filling up and submission of Annual Performance Assessment Report (APAR) for the year 2022-23 on SPARROW (Smart Appraisal Report Recording Online Window) for all Scientific Personnel of ICAR –reg.

Reference OMs of even number dated 29.03.2023 and 05.07.2023 on the above subject. The timeline for generation/writing/reporting/reviewing of APAR in respect of ICAR scientists stands extended once again, with the approval of Competent Authority, as detailed below:

S. No.	Activity	Revised timeline by which the activity to be completed
1.	APAR Generation	Upto 14.08.2023
2.	ARMS Data Updation/APAR writing and submission by ICAR scientists	Upto 31.08.2023
3.	Reporting of APAR by the Reporting Officer	Upto 30.09.2023
4.	Reviewing of APAR by the Reviewing Authority	Upto 30.10.2023


(Naresh Kr. Sharma)
Dy. Secretary (Pers.)

To : All the Directors of ICAR Institutes

Copy for information:

1. All DDGs, ICAR Hqrs.
2. PSO to Secretary DARE & DG, ICAR
3. PPS to Addl. Secretary DARE & Secretary, ICAR
4. ADG (ICT), ICAR Hqrs.
5. JS (Pers.)
6. DS (Pers. I/II/III) / DS (ICT)
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